



**All -Hazards Position- Specific Communications Unit Leader Course (E969)
May 12-14, 2015
Calcasieu Parish Emergency Operations Center
Lake Charles, LA 70601**

The All-Hazards Communications Unit Leader (COML) course trains emergency responders to serve as radio communications unit leaders during all-hazards emergency operations. COML responsibilities include developing plans to effectively use incident communications equipment and facilities, managing distribution of communications equipment to incident personnel, and coordinating the installation and testing of communications equipment. Since 2008 the Department of Homeland Security Office of Emergency Communications (DHS OEC) has conducted COML courses across the nation and trained more than 2,800 public safety responders in this course.

Description

This service offering is designed for all state/territory, tribal, regional, and local emergency response professionals and for support personnel with a communications background. It is designed to familiarize these professionals with the role and responsibilities of a COML under the NIMS ICS and to provide hands-on exercises that reinforce the lecture materials. OEC offers this course jointly with FEMA/EMI, as "E969, NIMS ICS All Hazards Communications Unit Leader."

This course provides DHS-approved and NIMS-compliant instruction to ensure that every state/territory has trained personnel capable of coordinating on-scene emergency communications during a multi-jurisdictional response or planned event. OEC/ICTAP instructors are approved by DHS and have had extensive experience both as emergency responders and as COMLs.

This course is presented with facilitated lectures, hands-on activities, and extensive interactive discussions. OEC/ICTAP instructors work through the discussions and activities to explain in detail the processes used to achieve communication operability, interoperability, and how to incorporate additional communications solutions.

NIMS ICS All-Hazards Position-Specific training should be completed by personnel who are regularly assigned to functional, support, or unit leader positions or by those persons who desire to seek qualifications in those positions. They should have supervisory and personnel management skills and knowledge of local communications and communications systems. Additionally, they must possess knowledge of the local topography, system site locations, and knowledge of the local, regional, and state communications plan/ contacts.

This course is three days long and is limited to 30 students.

Class Prerequisites

To attend this course, applicants must have the following prerequisites:

- Completion of the following **FEMA** training courses:
 - IS-100.b, Introduction to the ICS (Online)
 - IS-200.b, ICS for Single Resources and Initial Incidents (Online)
 - ICS-300, Intermediate ICS for Expanding Incidents (Class Room Setting)
 - IS-700.a, National Incident Management System (NIMS), an Introduction (Online)
 - IS-800.b, National Response Framework (NRF), an Introduction (Online)

In addition, ICS-400, Advanced ICS, Command and General Staff-Complex Incidents, is recommended.

For upcoming ICS-300 classes, please visit <http://gohsep.la.gov/events-calendar.aspx>

Course Dates and Location

This COML course is offered **May 12-14, 2015** at the **Calcasieu Parish Emergency Operations Center** at **901 Lakeshore Dr. Suite 200; Lake Charles, La 70601**. There is no charge for this training, and course materials will be provided by DHS/OEC. All travel/per diem costs are the responsibility of the individual student's agency.

Registration

Students must obtain a FEMA Student Identification (SID) number from the Center for Domestic Preparedness if they do not already have one. To register for a SID, applicants should go to <https://cdp.dhs.gov/femasid>. On the right of the screen, clicking on "Need a FEMA SID" allows an applicant to register. Applicants will receive the SID via email.

Applicants should submit the signed copy of the General Admissions Application (FEMA Form 119-25-1) with scanned copies of all prerequisite Certificates of Completions, for IS/ICS prerequisite courses, to Cheri.Scott@la.gov or fax to (225) 925-7512.

The FEMA Form 119-25-1 can be downloaded from:

http://www.usfa.fema.gov/downloads/pdf/ff_119_25_1_75_5.pdf The only required signatures on this form are the student's and their supervisor's before submitting it to the above e-mail address. Any additional questions should be directed to **Cheri Scott** at the email address noted above.

Copies of prerequisite documentation which verify applicants have met the prerequisites and are eligible to participate in the course must be submitted and reviewed at least ten (10) days prior to the course start date.

Registration is not complete until all documentation has been received and verified. Admittance is limited to the first 30 qualified applicants. **Cheri Scott** will notify applicants they are registered as soon as their prerequisites are verified but no later than ten business (10) days prior to the start of the course.